

**Minutes of June 12, 2018 – Regular Meeting  
Mayor and Board of Selectmen  
City of Plaquemine, Louisiana**

The Mayor and Board of Selectmen met for a Regular Meeting at Plaquemine City Hall, second floor courtroom, 23640 Railroad Avenue, City of Plaquemine, Parish of Iberville, State of Louisiana, 70764 on Tuesday, June 12, 2018 at 6:30 p.m., with the following members present:

Present: Mayor Edwin M. Reeves, Jr. and Selectmen Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Absent: Selectman Oscar S. Mellion

The Pledge of Allegiance followed the Clerk's evidence of proper notice for the calling of the meeting.

PUBLIC COMMENTS (MUST REGISTER WITH THE CLERK).

There were no public comments.

PROCLAMATION RECOGNIZING GUY LOBUE, JR. AS THE OUT-GOING DISTRICT 5 MEMBER FOR THE PLAQUEMINE PLANNING AND ZONING COMMISSION AND TO APPOINT BRAD GUERIN ITS NEW MEMBER FOR DISTRICT 5.

A proclamation was presented to Mr. Guy LoBue, Jr. acknowledging his years of service on the Plaquemine Planning and Zoning Commission.

Selectman Timothy L. Martinez moved, seconded by Selectman Michael W. Rivet that the City of Plaquemine appoint Brad Guerin as the Plaquemine Planning and Zoning Commission member for District 5 effective June 12, 2018.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

PRESENTATION - 2016-2017 ANNUAL FINANCIAL REPORT BY MARGARET PRITCHARD WITH HUGH BAXLEY AND ASSOCIATES.

Ms. Margaret Pritchard, of Hugh Baxley and Associates, presented the 2016-2017 City of Plaquemine Annual Financial Report.

MOTION TO AUTHORIZE CITY ATTORNEY L. PHILLIP CANOVA, JR. TO APPOINT AN ATTORNEY TO REPRESENT HEIRS OF 58120 & 58130 W. W. HARLEAUX STREET, PROPERTY OWNER BELL BALL ESTATE, C/O CHERYL S. PIPER.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Michael W. Rivet that the City of Plaquemine authorize City Attorney L. Phillip Canova, Jr. to appoint an attorney to represent heirs of 58120 & 58130 W. W. Harleaux Street.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

MOTION TO AUTHORIZE CITY ATTORNEY L. PHILLIP CANOVA, JR. TO APPOINT AN ATTORNEY TO REPRESENT HEIRS OF 58607 ALLEN STREET, PROPERTY OWNERS ISAAC & EVERLINA GEORGETOWN, C/O JAMES GEORGETOWN.

Selectman Michael W. Rivet moved, seconded by Selectman Jimmie Randle, Jr. that the City of Plaquemine authorize City Attorney L. Phillip Canova, Jr. to appoint an attorney to represent heirs of 58607 Allen Street.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

ADOPT A RESOLUTION APPROVING THE APPLICATION SUBMITTAL FOR GRANT FUNDS FROM THE FHWA RECREATIONAL TRAILS PROGRAM FOR LOUISIANA (FRTPL), AS ESTABLISHED BY CFDA 20.219.

Selectman Michael W. Rivet offered the following resolution, seconded by Selectman Jimmie Randle, Jr.:

RESOLUTION OF THE CITY OF PLAQUEMINE APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE FHWA RECREATIONAL TRAILS PROGRAM FOR LOUISIANA (FRTPL), AS ESTABLISHED BY CFDA 20.219

**WHEREAS**, the US Federal Government provides funds to the State of Louisiana for grants to state, local and non-profit organizations to acquire, develop and/or maintain motorized and non-motorized trails; and

**WHEREAS**, the FRTPL has been delegated the responsibility for the administration of the program within the state and setting up necessary procedures governing project application under the program; and

**WHEREAS**, said procedures require the applicant to certify by resolution the approval of the application before the submission of said application;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Plaquemine does hereby:

1. Approve the filing of an application with FRTPL; and
2. Certify that the said applicant has or will have available prior to commencement of any work on the project included in this application, sufficient funds to build (including 20% local match), operate and maintain the project; and
3. Appoint Edwin M. "Ed" Reeves, Jr., Mayor, City of Plaquemine, Louisiana as agent of the City of Plaquemine to conduct all negotiations, execute and submit all documents, including, but not limited to application, letter of commitment agreement, amendments, payment requests and completion report, which may be necessary for the completion of the aforementioned project.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

AUTHORIZE ADVERTISING TO RECEIVE BIDS FOR A DEPOSITORY OR FISCAL AGENT FOR THE CITY OF PLAQUEMINE FOR A PERIOD OF ONE YEAR.

Selectman Ralph J. Stassi, Jr. moved, seconded by Selectman Lindon A. Rivet, Jr. to advertise to receive bids for a depository or fiscal agent for the City of Plaquemine for a period of one year.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

ADOPT A RESOLUTION DESIGNATING PLAQUEMINE POST SOUTH NEWSPAPER AS THE OFFICIAL JOURNAL FOR THE CITY OF PLAQUEMINE FOR A PERIOD OF ONE YEAR.

Selectman Michael W. Rivet offered the following resolution, seconded by Selectman Timothy L. Martinez:

RESOLUTION

**WHEREAS**, the City of Plaquemine, Parish of Iberville, State of Louisiana, is required by Louisiana Revised Statutes, 43:141 at its first meeting in June of each year to select a newspaper as the official journal for the city for a term of one year.

**WHEREAS**, there is only one newspaper circulation, the PLAQUEMINE POST SOUTH, in the

City of Plaquemine, Parish of Iberville, Louisiana.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Selectmen of the City of Plaquemine, Parish of Iberville, State of Louisiana, designate the PLAQUEMINE POST SOUTH as the Official Journal for the City of Plaquemine effective July 1, 2018 and ending June 30, 2019, to print all legal proceedings of said city with the minimum set printing as required by law, unless otherwise instructed.

**BE IT FURTHER RESOLVED**, for the purpose of meeting the requirements of LSA R.S. 43:174, the name and address, effective date of selection and the period for which the selection is effective of the official journal be filed with the Secretary of State.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

ADOPT A RESOLUTION AUTHORIZING CITY ATTORNEY L. PHILLIP CANOVA, JR. TO PURSUE COLLECTION OF THE DELINQUENT 2018 OCCUPATIONAL LICENSES.

Selectman Michael W. Rivet offered the following resolution, seconded by Selectman Lindon A. Rivet, Jr.:

RESOLUTION

**WHEREAS**, the City of Plaquemine, Parish of Iberville, State of Louisiana, through its Mayor and Board of Selectmen, in accordance with Section 19-23 of the City of Plaquemine Code of Ordinances, Occupational License Taxes are due on January 1st and delinquent on March 1st; and

**WHEREAS**, the City of Plaquemine, Parish of Iberville, State of Louisiana, through its Mayor and Board of Selectmen, authorize City Attorney L. Phillip Canova, Jr. to pursue collection of delinquent 2018 Occupational License Taxes, in a manner as provided by law.

**THEREFORE, BE IT RESOLVED**, that the City of Plaquemine, Parish of Iberville, State of Louisiana, through its Mayor and Board of Selectmen, authorize City Attorney L. Phillip Canova, Jr. to pursue collection of delinquent 2018 Occupational License Taxes, in a manner as provided by law.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None.

Absent: Oscar S. Mellion

APPROVE 2018 CLASS T ALCOHOL BEVERAGE PERMIT FOR PLAQUEMINE MAIN STREET PROGRAM FOR THE JULY 4<sup>TH</sup> CELEBRATION AND RELATED MATTERS.

Selectman Timothy L. Martinez moved, seconded by Selectman Jimmie Randle, Jr. that the City of Plaquemine approve a 2018 Class T Alcohol Beverage Permit for Plaquemine Main Street Program for the July 4<sup>th</sup> Celebration.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

ADOPT A RESOLUTION DECLARING EQUIPMENT SURPLUS AND RELATED ISSUES.

Selectman Lindon A. Rivet, Jr. moved the following resolution, seconded by Selectman Timothy L. Martinez:

RESOLUTION

**WHEREAS**, the City of Plaquemine, owns the following movable property which is no longer needed for a public purpose:

**SURPLUS EQUIPMENT 2018-1**

<b>Type</b>	<b>MAKE</b>	<b>MODEL</b>	<b>Serial Number</b>	<b>VALUE</b>
Computer	HP Compaq	6000 Pro Microtower	MXL00606S2	Salvage
Computer	HP Compaq	6000 Pro Microtower	MXL00606TV	Salvage
Computer	Evo		U213JYFZA656	Salvage
Monitor	KDS		681104759	Salvage
Monitor	HP Compaq		201C943AG866	Salvage
Monitor	HP Compaq		132CL432ZE989	Salvage
Printer	HP Printer	C7058A	CN9CQIN128	Salvage
Printer	HP Printer	C7058A	CNGS80383	Salvage
Printer	HP Printer	C7058A	CNGSB15397	Salvage
Vehicle	2006 FORD	SEDAN	2FAFP71W76X151662	Salvage
Vehicle	2009 FORD	PICKUP TRUCK	1FTSF21R49EB04748	Salvage
Vehicle	2002 FORD	F250 PICKUP TRUCK	1FDNF20S52EC06644	Salvage
Vehicle	2010 CHEVROLET	SEDAN	2G1WD5EM7A1134851	Salvage
Vehicle	2006 FORD	SEDAN	2FAFP71W66X151667	Salvage
Vehicle	2008 FORD	RANGER	IFTYR10U78PA80742	Salvage
Vehicle	2010 CHEVROLET	SEDAN	2G1WD5EM2A1134627	Salvage
SCBA Bottles	MSA		OV37457	Salvage
SCBA Bottles	MSA		OJ66107	Salvage
SCBA Bottles	MSA		OJ6615	Salvage
SCBA Bottles	MSA		OJ70480	Salvage
SCBA Bottles	MSA		OJ70580	Salvage
SCBA Bottles	MSA		OJ70583	Salvage
SCBA Bottles	MSA		OJ70588	Salvage
SCBA Bottles	MSA		OJ70594	Salvage
SCBA Bottles	MSA		OJ70596	Salvage
SCBA Bottles	MSA		OJ70599	Salvage
SCBA Bottles	MSA		OJ70600	Salvage
SCBA Bottles	MSA		OJ70603	Salvage
SCBA Bottles	MSA		OJ70609	Salvage
SCBA Bottles	MSA		OJ70611	Salvage
SCBA Bottles	MSA		OJ70614	Salvage
SCBA Bottles	MSA		OJ70618	Salvage
SCBA Bottles	MSA		OJ71925	Salvage
SCBA Bottles	MSA		OJ70602	Salvage
SCBA Bottles	MSA		OJ71682	Salvage
SCBA Bottles	MSA		OJ71687	Salvage
SCBA Bottles	MSA		OJ71692	Salvage
SCBA Bottles	MSA		OJ71709	Salvage

SCBA Bottles	MSA		OJ71810	Salvage
SCBA Bottles	MSA		OJ71843	Salvage
SCBA Bottles	MSA		OJ71863	Salvage
SCBA Bottles	MSA		OJ71866	Salvage
SCBA Bottles	MSA		OJ71873	Salvage
SCBA Bottles	MSA		OJ71908	Salvage
SCBA Bottles	MSA		OJ72925	Salvage

**WHEREAS**, such property has no value or an appraised value of less than five thousand dollars, therefore the City of Plaquemine hereby proposes to dispose of such property in accordance with the procedures set forth in R.S. 33:4712 (F).

**THEREFORE, BE IT FURTHER RESOLVED**, that the City of Plaquemine have hereby declared the above mentioned movable property which is no longer needed for public purpose as surplus with either no value and/or an appraised value of less than five thousand dollars as set forth in accordance with the procedures set forth in R.S. 33:4712 (F).

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

COMMITTEE REPORTS.

a) PEC

Tony Arikol of PEC provided status of ongoing projects.

b) UTILITY DIRECTOR FRANK MOTT

In the absence of Utility Director Frank Mott, no report given.

c) PUBLIC WORKS DIRECTOR RICHARD ALLEMAN

Public Works Director Richard Alleman provided status of ongoing projects.

d) FIRE CHIEF DARREN RAMIREZ

Fire Chief Darren Ramirez briefed Mayor and Board regarding his department and related issues.

e) CHIEF OF POLICE KENNETH PAYNE

Chief of Police Kenneth Payne briefed Mayor and Board regarding his department and related issues.

f) FINANCE DIRECTOR LAUREN BERTHELOT

Finance Director Lauren Berthelot provided monthly budget to actual financial update.

ACKNOWLEDGE POLICE AND FIRE REPORTS FOR MAY 2018.

So acknowledged.

APPROVE PAYROLL VOUCHERS FOR THE CITY OF PLAQUEMINE FOR MAY 2018.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Michael W. Rivet that the City of Plaquemine approve payroll vouchers for May 2018.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

APPROVE MINUTES OF MAY 8, 2018 (REGULAR MEETING) WITH NECESSARY CORRECTIONS.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Timothy L. Martinez that the reading of the minutes of May 8, 2018 (regular meeting) were waived and approved as accepted with necessary corrections.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

ADDENDUM – TO ADOPT A RESOLUTION DECLARING AN EMERGENCY FOR THE REPAIR ON SEWER LIFT STATIONS LOCATED ON CANAL STREET AND CAPTAIN T. T. HARRIS AND AUTHORIZING MAYOR TO EFFECT SAID REPAIRS AND OTHER MATTERS RELATED THERETO.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Timothy L. Martinez that the City of Plaquemine amend the agenda to add adopting a resolution declaring an emergency for the repair on sewer lift stations located on Canal Street and Captain T. T. Harris and authorizing Mayor to effect said repairs and other matters related thereto.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

Selectman Timothy L. Martinez offered the following resolution, seconded by Selectman Lindon A. Rivet, Jr.

**RESOLUTION DECLARING AN EMERGENCY FOR THE REPAIR ON SEWER LIFT STATIONS ON CANAL STREET AND CAPTAIN T. T. HARRIS AVENUE AND AUTHORIZING THE MAYOR TO EFFECT SAID REPAIRS AND OTHER MATTERS RELATED THERETO**

**WHEREAS**, the City of Plaquemine, through its Mayor and Board of Selectmen, has learned that from the Director of Utilities, that the sewer lift stations on Canal Street and Captain T. T. Harris Avenue are no longer operable in a safe and efficient manner and an emergency exists for their immediate repair, whereby the failure to do so would endanger the health, safety and welfare of the people; and

**WHEREAS**, the City of Plaquemine, through its Mayor and Board of Selectmen, has hereby declared an emergency and further authorize and empower the Honorable Edwin M. Reeves, Jr., Mayor, to take any and all actions necessary to abate the emergency and to place the sewer lift stations on Canal Street and Captain T. T. Harris Avenue in a safe, efficient operation.

**THEREFORE BE IT RESOLVED**, that the City of Plaquemine, through its Mayor and Board of Selectmen, hereby adopt the above resolution on the terms and conditions as set forth herein.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: Oscar S. Mellion

ADJOURNMENT.

Selectman Timothy L. Martinez moved, seconded by Selectman Lindon A. Rivet, Jr. that the City of Plaquemine adjourn at 7:15 p.m.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None.

Absent: Oscar S. Mellion

CITY OF PLAQUEMINE

/s/Edwin M. "Ed" Reeves, Jr., Mayor

/s/Roxane M. Richard, City Clerk