

**Minutes of May 9, 2017 – Regular Meeting  
Mayor and Board of Selectmen  
City of Plaquemine, Louisiana**

The Mayor and Board of Selectmen met for a regular meeting at Plaquemine City Hall, second floor courtroom, 23640 Railroad Avenue, City of Plaquemine, Parish of Iberville, State of Louisiana, 70764 on Tuesday, May 9, 2017 at 6:30 p.m., with the following members present:

Present: Mayor Edwin M. Reeves, Jr. and Selectmen Lindon A. Rivet, Jr., Oscar S. Mellion, Michael W. Rivet and Jimmie Randle, Jr.

Absent: Selectmen Ralph J. Stassi, Jr. and Timothy L. Martinez.

The Pledge of Allegiance followed the Clerk's evidence of proper notice for the calling of the meeting.

**PUBLIC COMMENTS (MUST REGISTER WITH THE CLERK).**

Mr. Warren Harang, candidate for State Senate District 2, addressed Mayor and Board of Selectmen.

**PROCLAMATION PROCLAIMING TUESDAY, MAY 9, 2017 AS DAVON GODCHAUX DAY.**

A proclamation was presented to Mr. Davon Godchaux recognizing his accomplishments and declaring May 9, 2017 as Davon Godchaux Day.

**PRESENTATION – CHARMELE WALKER WITH THE IBERVILLE CHARTER ACADEMY SCHOOL.**

Ms. Charmelle Walker, Enrollment Manager at Iberville Charter Academy School, addressed school policies and related issues.

**DISCUSSION - IBERVILLE PARISH ANIMAL CONTROL FEES WITH IBERVILLE PARISH DIRECTOR OF OPERATIONS MARK MIGLIACIO.**

Director of Operations Mark Migliacio addressed Mayor and Board of Selectmen regarding the purposed increase for animal control.

**57855 GUIDRY STREET AND RELATED MATTERS, OWNER DOW LOUISIANA (ESSENTIAL) FEDERAL CREDIT UNION, C/O TRACEY C. POLLAGE.**

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Oscar S. Mellion that the City of Plaquemine, effective May 18, 2017, start condemnation proceeding and demolition at 57855 Guidry Street with no extension given if owner is not in compliance.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Michael W. Rivet and Jimmie Randle, Jr.

Nays: None.

Absent: Ralph J. Stassi, Jr. and Timothy L. Martinez.

**CONDEMNATION HEARING – 58471 CAPTAIN T. HARRIS STREET, OWNER DORIS P. ALLEN & OTHERS, C/O JACQUELINE P. GORDON.**

Selectman Jimmie Randle, Jr. moved, seconded by Selectman Lindon A. Rivet, Jr. that the City of Plaquemine condemn property located at 58471 Captain T. Harris Street.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Michael W. Rivet and Jimmie Randle, Jr.

Nays: None.

Absent: Ralph J. Stassi, Jr. and Timothy L. Martinez.

**CONDEMNATION HEARING – 23954 (LOTS 11 & 12) TAYLOR STREET, OWNER REV. DAVE LOUIS WILLIAMS.**

Selectman Jimmie Randle, Jr. moved, seconded by Selectman Lindon A. Rivet, Jr. that the City of Plaquemine condemn property (trailer) located at 23954 (Lots 11 & 12) Taylor Street.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Michael W. Rivet and Jimmie Randle, Jr.

Nays: None.

Absent: Ralph J. Stassi, Jr. and Timothy L. Martinez.

**CONDEMNATION HEARING – 58835 ALLEN STREET, OWNER ANNEISTINE M. LANG, C/O CLORA WILSON.**

Selectman Jimmie Randle, Jr. moved, seconded by Selectman Oscar S. Mellion that the City of Plaquemine grant owners of 58835 Allen Street 30 days to comply with city code.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Michael W. Rivet and Jimmie Randle, Jr.

Nays: None.

Absent: Ralph J. Stassi, Jr. and Timothy L. Martinez.

CONDEMNATION HEARING – 58819 ALLEN STREET, OWNER JOSIE WARNER.

Item tabled until regular meeting of June 13, 2017.

NUISANCE HEARING – 23959 TAYLOR STREET, OWNER GREGORY MCCLAY.

Per Mayor Reeves, property is in compliance, no action taken.

REQUEST FOR A SUBDIVIDING/EXCHANGE OF A PORTION OF 57920 & 57930 HOMESTEAD DRIVE FOR LARRY LEBLANC & ATHOL CARSON.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Oscar S. Mellion that the City of Plaquemine approved subdividing/exchange of a portion of 57920 & 57930 Homestead Drive for Larry LeBlanc & Athol Carson.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Michael W. Rivet and Jimmie Randle, Jr.

Nays: None.

Absent: Ralph J. Stassi, Jr. and Timothy L. Martinez.

ADOPT A RESOLUTION APPROVING THE APPLICATION SUBMITTAL FOR GRANT FUNDS FROM THE FHWA RECREATIONAL TRAILS PROGRAM FOR LOUISIANA (FRTPL), AS ESTABLISHED BY CFDA 20.219.

Selectman Oscar S. Mellion offered the following resolution, seconded by Selectman Lindon A. Rivet, Jr.:

**RESOLUTION OF THE CITY OF PLAQUEMINE APPROVING THE APPLICATION SUBMITTAL FOR GRANT FUNDS FROM THE FHWA RECREATIONAL TRAILS PROGRAM FOR LOUISIANA (FRTPL), AS ESTABLISHED BY CFDA 20.219**

**WHEREAS**, the US Federal Government provides funds to the State of Louisiana for grants to state, local and non-profit organizations to acquire, develop and/or maintain motorized and non-motorized trails; and

**WHEREAS**, the FRTPL has been delegated the responsibility for the administration of the program within the state and setting up necessary procedures governing project application under the program; and

**WHEREAS**, said procedures required the applicant to certify by resolution the approval of the application before the submission of said application;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Plaquemine, does hereby:

1. Approve the filing of an application with FRTPL; and
2. Certify that the said applicant has or will have available prior to commencement of any work on the project included in this application, sufficient funds to build (including 20% local match), operate and maintain the project; and
3. Appoint Edwin M. "Ed" Reeves, Jr., Mayor, City of Plaquemine, Louisiana, as agent of the City of Plaquemine, to conduct all negotiations, execute and submit all documents, including, but not limited to application, letter of commitment agreement, amendments, payment requests and completion report, which may be necessary for the completion of the aforementioned project.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Michael W. Rivet and Jimmie Randle, Jr.

Nays: None.

Absent: Ralph J. Stassi, Jr. and Timothy L. Martinez.

ADOPT AN ORDINANCE TO AMEND CHAPTER 10 BY ADDING ARTICLE VI, SECTIONS 89 THROUGH 97 OF THE PLAQUEMINE CODE OF ORDINANCES RELATED TO AUTOMATIC SPRINKLER SYSTEMS AND OTHER MATTERS RELATED THERETO.

Item tabled until regular meeting of Tuesday, June 13, 2017.

QUIET ZONE UPDATE – PEC/UNION PACIFIC AND RELATED ISSUES.

Tony Arikol of PEC addressed status of project.

ADOPT A MOTION TO AMEND THE CITY OF PLAQUEMINE PERSONNEL MANUAL SECTION 4.11 TRAVEL EXPENSE/REIMBURSEMENTS.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Jimmie Randle, Jr. moved to amend the City of Plaquemine Personnel Manual Section 4.11 Travel Expense/Reimbursements as follows:

**SECTION 4.11 TRAVEL EXPENSE REIMBURSEMENTS**

This section provides guidelines and establishes procedures for individuals incurring business travel expenses on the City's behalf.

Attendance at all training/conferences/conventions must be approved by the Department Head subject to budget availability. All out-of-state travel must be approved by the Mayor or Police Chief.

Transportation:

- (a) City of Plaquemine employees and elected officials may be reimbursed at the mileage rate of the current federal rate. If a personal vehicle is used when air travel is available, only the lesser of the cost of coach air fare or actual mileage as given above will be reimbursed.
- (b) Coach air fare or equivalent to and from the site of the convention, conference, or other related business meeting. A copy of the airline ticket must be attached to the Travel Reimbursement Form.

Overnight Travel:

To be eligible for overnight travel, the one-way travel distance should be greater than 50 miles from City Hall. Employees must receive written authorization from the Mayor/Police Chief to stay overnight on official city business within a 50-mile radius.

Training Meal Allowance: Maximum allowances for meals shall be as follows:

- (a) Breakfast - Ten dollars (\$10.00) (When travel begins on/before 6:00 a.m. on first (1<sup>st</sup>) day and extends beyond 9:00 a.m. on last day of travel, and for intervening days.)
- (b) Lunch - Twenty dollars (\$20.00) (When travel begins on/before 10:00 on first (1<sup>st</sup>) day and extends beyond 2:00 p.m. on last day of travel, and for intervening days.)
- (c) Dinner - Thirty dollars (\$30.00) (When travel begins on/before 4:00 p.m. on first (1<sup>st</sup>) day and extends beyond 8:00 p.m. last day of travel, and for intervening days.)
- (d) No meal allowance may be collected for meals provided at the training and included in the cost of registration.
- (e) If meal allowance is excluded/not obtained in advance, detail meal expense receipts may be submitted. Receipt must be submitted within ten (10) days of the conclusion of the travel. Reimbursements will be made for the lesser of actual cost of the meal or amounts listed in a – c above.
- (f) When traveling, overnight, to training out-of-state, a daily per diem, not to exceed One Hundred Fifty Dollars (\$150.00) shall be issued.

Conferences and Conventions Per Diem:

When traveling to a conference or convention, and staying overnight, excluding Baton Rouge, Louisiana, a daily per diem, not to exceed One Hundred Fifty Dollars (\$150.00) shall be issued. Travel for a conference or convention in Baton Rouge or any location that does not require an overnight stay, a daily per diem, not to exceed Seventy-five Dollars (\$75.00) shall be issued. If valid business receipts are not turned into the finance department the difference between the per diem issued and the amount allowed by the IRS will be considered taxable income and added to the employee's W-2.

If questions arise whether travel is training or conference the Mayor will have the final determination.

Other Expenditures: All other expenditures must be supported by detailed receipts and must be reasonable and justified as part of the actual business expenses associated with business travel.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Michael W. Rivet and Jimmie Randle, Jr.

Nays: Oscar S. Mellion.

Absent: Ralph J. Stassi, Jr. and Timothy L. Martinez.

**APPROVE 2017 CLASS T ALCOHOL BEVERAGE PERMIT FOR PLAQUEMINE MAIN STREET PROGRAM FOR THE JULY 4<sup>TH</sup> CELEBRATION AND RELATED MATTERS.**

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Michael W. Rivet that the City of Plaquemine approve a 2017 Class T Alcohol Beverage Permit for Plaquemine Main Street Program for the July 4<sup>th</sup> Celebration.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion and Michael W. Rivet.

Nays: Jimmie Randle, Jr.

Absent: Ralph J. Stassi, Jr. and Timothy L. Martinez.

ACKNOWLEDGEMENT – CITY OF PLAQUEMINE WILL ADOPT 2017 AD VALOREM PROPERTY TAX MILLAGES AT ITS REGULAR MEETING OF TUESDAY, JUNE 13, 2017 AT 6:30 P.M. (REVISED STATUTE 42:19.1 ENACTED BY ACT 267).

So acknowledged.

COMMITTEE REPORTS.

a) UPDATE FROM PEC.

Tony Arikol of PEC provided status of ongoing projects.

b) UPDATE FROM UTILITY DIRECTOR FRANK MOTT.

Utility Director Frank Mott provided status of ongoing projects.

c) UPDATE FROM PUBLIC WORKS DIRECTOR RICHARD ALLEMAN.

Public Works Director Richard Alleman provided status of ongoing projects.

d) UPDATE FROM FIRE CHIEF DARREN RAMIREZ.

Fire Chief Darren Ramirez briefed Mayor and Board regarding his department and related issues.

e) UPDATE FROM CHIEF OF POLICE KENNETH PAYNE.

Chief of Police Kenneth Payne briefed Mayor and Board regarding his department and related issues.

ACKNOWLEDGE POLICE AND FIRE REPORTS FOR APRIL 2017.

So acknowledged.

APPROVE PAYROLL VOUCHERS FOR THE CITY OF PLAQUEMINE FOR APRIL 2017.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Oscar S. Mellion that the City of Plaquemine approve payroll vouchers for April 2017.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion and Michael W. Rivet.

Nays: Jimmie Randle, Jr.

Absent: Ralph J. Stassi, Jr. and Timothy L. Martinez.

APPROVE MINUTES OF APRIL 11, 2017 (REGULAR MEETING) WITH NECESSARY CORRECTIONS.

Selectman Oscar S. Mellion moved, seconded by Selectman Lindon A. Rivet, Jr. that the reading of the minutes of April 11, 2017 (regular meeting) were waived and approved as accepted with necessary corrections.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Michael W. Rivet and Jimmie Randle, Jr.

Nays: None.

Absent: Ralph J. Stassi, Jr. and Timothy L. Martinez.

ADJOURNMENT.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Oscar S. Mellion that the City of Plaquemine adjourn at 7:32 p.m.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Michael W. Rivet and Jimmie Randle, Jr.

Nays: None.

Absent: Ralph J. Stassi, Jr. and Timothy L. Martinez.

CITY OF PLAQUEMINE

/s/Edwin M. "Ed" Reeves, Jr.

Mayor

/s/Shelia H. Migliacio

MMC