

**Minutes of May 14, 2019 – Public Hearing  
Mayor and Board of Selectmen  
City of Plaquemine, Louisiana**

The Mayor and Board of Selectmen met for a Public Hearing at Plaquemine City Hall, second floor courtroom, 23640 Railroad Avenue, City of Plaquemine, Parish of Iberville, State of Louisiana, 70764 on Tuesday, May 14, 2019 at 6:15 p.m., with the following members present:

Present: Mayor Edwin M. Reeves, Jr. and Selectmen Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet and Timothy L. Martinez

Absent: Selectman Jimmie Randle, Jr.

The Pledge of Allegiance followed the Clerk’s evidence of proper notice for the calling of the meeting.

PUBLIC COMMENTS (MUST REGISTER WITH THE CLERK).

There were no public comments.

PUBLIC HEARING TO OBTAIN VIEWS ON THE COMMUNITY DEVELOPMENT NEEDS OF THE CITY OF PLAQUEMINE AND TO DISCUSS THE SUBMISSION OF AN APPLICATION FOR FUNDING UNDER THE STATE OF LOUISIANA FY 2020/2021 COMMUNITY DEVELOPMENT BLOCK GRANT (LCBG) PROGRAM.

Tony Arikol of PEC reviewed the following pertaining to the FY2020-FY2021 LCDBG Program. The City of Plaquemine has called this Public Hearing to obtain views on the community development needs of the City and to discuss the submission of an application under the State of Louisiana FY2020-FY2021 Louisiana Community Development Block Grant (LCDBG) Program. The following items are presented for your information.

1. The amount of funds anticipated for proposed community development activities for the State of Louisiana for the FY2020/2021 funding cycle is approximately \$19.7 million. **Of that amount, approximately \$14.3 million will be available for the Public Facilities Program.**
2. The range of funds available that may be undertaken, including the estimated amount of funds proposed to be used for activities that will benefit persons of low and moderate incomes are as follows for this program year.

Sewer Treatment	\$1,200,000
New Sewer Collection	\$1,000,000
Existing Sewer Rehabilitation	\$1,000,000
Potable Water Projects	\$1,000,000
Street Improvements	\$800,000

3. The City of Plaquemine has adopted plans for minimizing displaced persons as a result of activities assisted with such funds and the benefits to be provided by the City to persons actually displaced as a result of such activities if displacement will occur as a result of the activities.
4. The City does not have any current or recent projects with the LCDBG public infrastructure program.
5. Applications will be accepted in 2 Phases (Project Severity Packages and Application Packages).
  - All project severity packages are due July 12, 2019 for both the FY2020 and FY2021 years.
  - The top ranked 60% of Project Severity Packages will be invited to apply for the CDBG Public Facilities Program. If selected, full applications will be due in November 2019.

A notice published regarding the Public Hearing invited all residents, particularly low and moderate income persons and residents of slum and blighted areas of the City of Plaquemine to attend this meeting. The notice also stated that accommodations would be made for persons with disabilities and non-English speaking individuals provided that a three-day notice was received by the City.

There were no public comments or questions at this time.

ADJOURNMENT.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Michael W. Rivet that the City of Plaquemine adjourn at 6:21 p.m.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet and Timothy L. Martinez

Nays: None

Absent: Jimmie Randle, Jr.

CITY OF PLAQUEMINE

/s/Edwin M. "Ed" Reeves, Jr., Mayor

/s/Roxane M. Richard, City Clerk

**Minutes of May 14, 2019 – Regular Meeting  
Mayor and Board of Selectmen  
City of Plaquemine, Louisiana**

The Mayor and Board of Selectmen met for a Regular Meeting at Plaquemine City Hall, second floor courtroom, 23640 Railroad Avenue, City of Plaquemine, Parish of Iberville, State of Louisiana, 70764 on Tuesday, May 14, 2019 at 6:30 p.m., with the following members present:

Present: Mayor Edwin M. Reeves, Jr. and Selectmen Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet and Timothy L. Martinez. Selectman Jimmie Randle, Jr. was absent at roll call but arrived at 6:34 p.m.

The Clerk gave evidence of proper notice for the calling of the meeting.

PUBLIC COMMENTS (MUST REGISTER WITH THE CLERK).

There were no public comments.

TO RECOGNIZE LAURIE BERTHELOT FOR AUDIT REPORT ENDING OCTOBER 31, 2018 WITH NO AUDIT FINDINGS OR QUESTIONED COST.

Finance Director Lauren Berthelot was congratulated for audit report ending October 31, 2018 with no audit findings or questioned cost.

INTRODUCTION – DARVIS HARVEY OF BELLEVIEW PHARMACY.

Ms. Sonia Thomassie, Pharmacy Manager of Belleview Pharmacy, was present to explained their services and invited everyone to stop by if they need assistance or have any questions or concerns.

DISCUSSION WITH DWAYNE BOURDREAUX OF IBERVILLE PARKS AND RECREATION DEPARTMENT AND JEFF POWELL OF IBERVILLE PARISH SCHOOL BOARD ON PLANS FOR SUMMER CAMP.

Mr. Dwayne Bourdreaux, of Iberville Parks and Recreation Department, and Mr. Jeff Powell, of Iberville Parish School Board, presented Parish Summer Programming – Camp 360 scheduled for June 3 – 20, 2019.

DISCUSSION WITH ANDRE LANDRY, PRESIDENT OF AMERICAN TELEPHONE SERVICES (ATSI), CONCERNING NEIGHBORHOOD CAMERAS IN PLAQUEMINE.

Mr. Andre Landry, President of American Telephone Services (ATSI) addressed Mayor and Board of Selectmen concerning installation and cost of neighborhood cameras in Plaquemine.

DISCUSSION WITH SHERIFF BRETT STASSI, SR. CONCERNING CAMERAS AROUND THE CITY OF PLAQUEMINE AND RELATED MATTERS.

Iberville Parish Sheriff Brett Stassi, Sr. addressed the benefits of having cameras around the city.

DISCUSSION WITH JANE SODERBERG OF SHOTSPOTTER CONCERNING GRANTS AND EQUIPMENT OF INTEREST TO THE CITY OF PLAQUEMINE AND RELATED MATTERS.

Mr. Ron Teachman, Director of Public Safety Solutions and Mr. Weston Amberboy, Director of Southwest Region for ShotSpotter, presented slide show on their gunshot detection technology that detect, locate and alert law enforcement agencies and security personnel about illegal gunfire incidents in real-time.

DEMOLITION HEARING – 57935 GOVERNMENT STREET, OWNER TRAVIS TANOOS.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Oscar S. Mellion that the City of Plaquemine continue condemnation proceedings and advertise for demolition of property located at 57935 Government Street.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: None

NUISANCE HEARING – 58434 MERIAM STREET, OWNER PETER DAWSON.

No action needed, item removed until further notice.

CONDEMNATION HEARING – 23710 TUPELO STREET, OWNERS LOUIS SR. & ROSEMARY HAMMOND, C/O ERNEST DAVIS, SR.

No action needed, item removed from agenda.

DEMOLITION HEARING – 23935 TAYLOR STREET, OWNER CO & MO UNIQUE PROPERTIES, LLC, C/O COREY D. WESLEY.

No action needed, item removed from agenda.

RESOLUTION TO ADOPT CITIZENS PARTICIPATION PLAN OF THE CITY OF PLAQUEMINE RELATIVE TO LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANTS.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Oscar S. Mellion:

RESOLUTION

A RESOLUTION TO ADOPT CITIZENS PARTICIPATION PLAN OF THE CITY OF PLAQUEMINE RELATIVE TO LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANTS

**WHEREAS**, the City of Plaquemine intends to participate in the Louisiana Community Development Block Grant Program, as the opportunity arises, and

**WHEREAS**, as a prerequisite to any City's participation, citizen participation procedures as set forth in that program need be adopted and made a part of the guidelines for involvement by citizens of the City of Plaquemine as it relates to Community Development Block Grants;

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Selectmen for the City of Plaquemine, in regular session convened, that the Citizen Participation Plan is hereby adopted.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: None

RESOLUTION TO ADOPT PROCUREMENT POLICY FOR THE CITY OF PLAQUEMINE RELATIVE TO LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANTS.

Selectman Oscar S. Mellion moved, seconded by Selectman Timothy L. Martinez:

RESOLUTION

A RESOLUTION TO ADOPT PROCUREMENT POLICY FOR THE CITY OF PLAQUEMINE RELATIVE TO LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANTS

**WHEREAS**, the City of Plaquemine intends to participate in the Louisiana Community Development Block Grant Program, as the opportunity arises, and

**WHEREAS**, as a prerequisite to any City's participation, the procurement procedures as set forth in that program need to be adopted and made a part of the guidelines for procurement procedures for the City of Plaquemine as it relates to Community Development Block Grants;

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Selectmen for the City of Plaquemine, in regular session convened, that the attached Procurement Policy is hereby adopted.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: None

TO ADOPT A RESOLUTION TO HIRE ENGINEERING SERVICES FOR THE CITY OF PLAQUEMINE RELATIVE TO FY 2020/2021 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANTS.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Michael W. Rivet:

RESOLUTION

A RESOLUTION TO HIRE ENGINEERING SERVICES FOR THE CITY OF PLAQUEMINE RELATIVE TO FY 2020/2021 LOUISIANA COMMUNITY

DEVELOPMENT BLOCK GRANTS

**WHEREAS**, the City of Plaquemine certifies that it will pay all of the pre-agreement and engineering costs associated with the implementation of the FY 2020 – FY 2021 LCDBG Program. These costs will include but not be limited to basic design, resident inspection, topographic and/or property surveying, testing, staking, etc. Payment for these services shall be in accordance with the City’s contract for professional services. Costs will be based on percentage of the estimated construction cost in accordance with the Engineering Fee Schedules for the LCDBG Program. These fees shall not exceed the maximum allowable fees for such services allowed under the Louisiana Community Development Block Grant Program for professional engineering services that would otherwise be paid directly by the Office of Community Development. Payment of fees is contingent on project award for the FY 2020-2021 Public Facilities Program.

**WHEREAS**, the City has agreed to allocate funds for engineering services in order to receive “bonus” points on the LCDBG application;

**WHEREAS**, the engineering firm chosen for the LCDBG Program shall be Professional Engineering Consultants Corporation.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Selectmen for the City of Plaquemine, in regular session convened, that the engineering services be performed by Professional Engineering Consultants Corporation.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: None

TO ADOPT A RESOLUTION TO HIRE ADMINISTRATION SERVICES FOR THE CITY OF PLAQUEMINE RELATIVE TO FY 2020/2021 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANTS.

Selectman Ralph J. Stassi, Jr. moved, seconded by Selectman Michael W. Rivet:

RESOLUTION

A RESOLUTION TO HIRE ADMINISTRATION SERVICES FOR THE CITY OF PLAQUEMINE RELATIVE TO FY 2020/2021 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANTS

**WHEREAS**, the City of Plaquemine intends to participate in the Louisiana Community Development Block Grant Program, as the opportunity arises, and

**WHEREAS**, the City of Plaquemine certifies that it will pay all the pre-agreement and administrative costs associated with the implementation of the FY 2020 – FY 2021 LCDBG program; such costs will include, but not limited to application preparation fees, audit fees, advertising and publication fees, local staff time, workshop expenses, and/or administrative consultant fees. These fees shall not exceed the maximum allowable fees for such services allowed by the LCDBG program for professional administrative services that should otherwise be paid directly by the Office of Community Development. Payment for these services shall be in accordance with the City’s contract with the administrative consultant.

**WHEREAS**, the City has agreed to allocate funds for administrative services in order to receive “bonus” points on the LCDBG application;

**WHEREAS**, administrative consultant to administer the LCDBG Program shall be Professional Engineering Consultants Corporation. The amount for services rendered shall not exceed \$40,000.00 and shall be paid in connection with aforementioned application, *in the event that the grant is funded.*

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Selectmen for the City of Plaquemine, in regular session convened, that the administrative consulting services be performed by Professional Engineering Consultants Corporation.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L.

Martinez and Jimmie Randle, Jr.

Nays: None

Absent: None

TO ADOPT AN ORDINANCE PROVIDING FOR THE LEVYING AND COLLECTION OF CERTAIN AD VALOREM TAXES IN THE CITY OF PLAQUEMINE, STATE OF LOUISIANA, TO BE SPREAD UPON THE 2019 ASSESSMENT ROLL OF THE PARISH OF IBERVILLE, STATE OF LOUISIANA.

Selectman Lindon A. Rivet, Jr. offered the following ordinance, seconded by Selectman Michael W. Rivet:

ORDINANCE NO. 388

AN ORDINANCE PROVIDING FOR THE LEVYING AND COLLECTION OF CERTAIN AD VALOREM TAXES IN THE CITY OF PLAQUEMINE, STATE OF LOUISIANA, TO BE SPREAD UPON THE 2019 ASSESSMENT ROLL OF THE PARISH OF IBERVILLE, STATE OF LOUISIANA

**BE IT ORDAINED**, by the Mayor and Board of Selectmen of the City of Plaquemine of the Parish of Iberville, State of Louisiana, in public meeting held on May 14, 2019, which meeting was conducted in accordance with the open meetings law, that the taxing authority voted that the taxable property shown on the official assessment roll for the year 2019, and when collected, the revenues from said taxes shall be used only for the specific purpose for which said taxes have been levied. Said millage rate(s) are:

	<u>2019 Levy</u>
General Revenue Purposes	4.85 mills
Improving, maintaining and operating the Police Department of the City	3.10 mills
Improving, maintaining and operating public buildings in the City	3.10 mills

**NOW, THEREFORE, BE IT FURTHER ORDAINED**, that the Assessor of the Parish of Iberville, shall extend upon the assessment roll for the year 2019 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

**NOW, THEREFORE, BE IT FURTHER ORDAINED**, by the Mayor and Board of Selectmen of the City of Plaquemine, Parish of Iberville, Louisiana, that this ordinance shall become effective as provided by law.

**NOW, THEREFORE, BE IT FURTHER ORDAINED**, by the Mayor and Board of Selectmen of the City of Plaquemine, Parish of Iberville, State of Louisiana that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

**NOW, THEREFORE, BE IT FURTHER ORDAINED**, by the Mayor and Board of Selectmen of the City of Plaquemine, Parish of Iberville, State of Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications of this ordinance are hereby declared severable.

The foregoing was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

Yeas: Lindon A. Rive, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: None

Abstain: None

TO ACCEPT BID(S) RECEIVED FOR THE CITY OF PLAQUEMINE WATERFRONT PARK – PHASE III IMPROVEMENTS.

Bids were received from the following:

Charles Carter Construction, 1565 Choctaw Drive, Baton Rouge, LA 70805, license number 33302, base bid of \$1,256,000.00, alternate no. 1 of \$74,800.00.

Comeaux Brothers Construction, 58015 Barkers Alley, Plaquemine, LA 70765, license number 20759, base bid of \$1,068,000.00, alternate no. 1 of \$68,600.00.

Mr. Brad Guerin of Fushion Architecture reported bids came in higher than estimated due to a change in scope prior to project. The City of Plaquemine will work with low bidder, Comeaux Brothers Construction, on possibility of bringing cost down and the possibility of phasing in project.

TO AUTHORIZE MAYOR TO ENTER A LEASE AGREEMENT WITH FED ENVIRONMENTAL, L.L.C. FOR PROPERTY LOCATED AT 2431 ISLE LANE, PORT ALLEN, LOUISIANA 70767.

Selectman Michael W. Rivet moved, seconded by Selectman Lindon A. Rivet, Jr. that the City of Plaquemine authorize Mayor to enter a lease agreement with FED Environmental, L.L.C. for property located at 2431 Isle Lane, Port Allen, Louisiana 70767.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: None

TO APPOINT A MEMBER TO REPLACE BRUCE CAPONE ON THE PLAQUEMINE CIVIL SERVICE BOARD.

Item tabled until regular meeting of Tuesday, June 11, 2019.

COMMITTEE REPORTS.

a) PEC

Tony Arikol of PEC provided status of ongoing projects.

b) UTILITY DIRECTOR FRANK MOTT

Assistant Utility Director Travis Bourgoyne provided status of ongoing projects.

c) PUBLIC WORKS DIRECTOR RICHARD ALLEMAN

Public Works Director Richard Alleman provided status of ongoing projects.

d) FIRE CHIEF DARREN RAMIREZ

Fire Chief Darren Ramirez briefed Mayor and Board regarding his department and related issues.

e) CHIEF OF POLICE KENNETH PAYNE

Chief of Police Kenneth Payne briefed Mayor and Board regarding his department and related issues.

f) FINANCE DIRECTOR LAUREN BERTHELOT

Finance Director Lauren Berthelot provided monthly budget to actual financial update.

ACKNOWLEDGE POLICE AND FIRE REPORTS FROM APRIL 2019.

So acknowledged.

APPROVE PAYROLL VOUCHERS FOR THE CITY OF PLAQUEMINE FOR APRIL 2019.

Selectman Timothy L. Martinez moved, seconded by Selectman Lindon A. Rivet, Jr. that the City of Plaquemine approve payroll vouchers for April 2019.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: None

APPROVE MINUTES OF APRIL 9, 2019 (REGULAR MEETING) WITH NECESSARY CORRECTIONS.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Timothy L. Martinez that the reading of the minutes of April 9, 2019 (regular meeting) were waived and approved as accepted with necessary corrections.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L.

Martinez and Jimmie Randle, Jr.

Nays: None

Absent: None

ADJOURNMENT.

Selectman Timothy L. Martinez moved, seconded by Selectman Lindon A. Rivet, Jr. that the City of Plaquemine adjourn at 8:17 p.m.

The foregoing was adopted by the following votes:

Yeas: Lindon A. Rivet, Jr., Oscar S. Mellion, Ralph J. Stassi, Jr., Michael W. Rivet, Timothy L. Martinez and Jimmie Randle, Jr.

Nays: None

Absent: None

CITY OF PLAQUEMINE

/s/Edwin M. "Ed" Reeves, Jr., Mayor

/s/Roxane M. Richard, City Clerk