

CITY OF PLAQUEMINE POLICE DEPARTMENT
23540 RAILROAD AVENUE, PLAQUEMINE, LA 70764
Telephone: 225-687-9273

PARADE / SPECIAL EVENT PERMIT

Enclosed is a copy of the City of Plaquemine Ordinance and application for a parade and/or special event permit. The application is required by the City of Plaquemine Police Department for any parade and/or special event within the city limits of Plaquemine.

A parade or special event permit must be obtained from the Plaquemine City Police Department at least sixty (60) days in advance before the parade takes place within the City of Plaquemine limits. **Police Chief Kenneth "Kenny" Payne must approve the application. (A copy with the Police Chief's signature will be forwarded to the Mayor's Office to complete the reservation process).**

A non-refundable fee of twenty-five dollars (\$25.00) shall be charged to the applicant for a permit, due upon submission of the permit application. Please make your check payable to *CITY OF PLAQUEMINE POLICE DEPARTMENT*.

A copy and/or drawing of the proposed parade route must be included with the application. Also, please include any road blocks required for the route of the parade. Please provide a list of measurements of the floats to be used in the parade.

Also, please indicate the Activity's physical location, along with an Event flyer.

If there are any other requirements or additional information, please include in the application.

Should you have any questions or concerns, please do not hesitate to contact the City of Plaquemine Police Department.

City of Plaquemine Police Dept.
Post Office Box 329
Plaquemine, LA 70765-0329
225-687-9273
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Permit No. _____
District _____
(For Office Use Only)

PARADE / SPECIAL EVENT PERMIT

Application Date: _____

INSTRUCTIONS: APPLICATION MUST BE COMPLETE WITH PROPER FEES AND EVENT INFORMATION ATTACHED. PLEASE TYPE OR PRINT IN INK.

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Business/Organization Name:

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Physical Address

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Mailing Address

Check here if the same as Physical Address

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Business Phone Number

Home Phone Number

Fax Number

--	--

Cell Phone Number

Other Phone Number

Type of Ownership (Check One) _____ Individual _____ Corporation _____ Partnership _____ LLC
_____ Non-Profit Organization _____ Governmental Entity

FOR OFFICE USE ONLY

APPROVED: _____ Yes

_____ No

Date: _____

Method of Payment

Check Cash Money Order _____

Asst. Chief Robert Johnson

Check or Money Order Number _____

Police Chief Kenneth "Kenny" Payne

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List name, home address, home phone number, social security number, birth date, sex, race and driver's license number of business or owner or organization's officer(s)

1				
	Applicant's Full Name (Please print clearly)			
	Home Address			
	Telephone Number(s)			
	Social Security Number		Date of Birth	
	Driver's License Number	State Issued	Sex	Race
2				
	Additional Contact Person Applicant Full Name			
	Home Address and Telephone Number			
	Telephone Number(s)			
	Social Security Number		Date of Birth	
	Driver's License Number	State Issued	Sex	Race
3				
	Additional Contact Person Applicant Full Name			
	Home Address			
	Telephone Number(s)			
	Social Security Number		Date of Birth	
	Driver's License Number	State Issued	Sex	Race

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If applicant is a corporation, is the applicant in good standing with the Louisiana Secretary of State?
 _____ Yes _____ No - If no, please give reason.

Has applicant been convicted of a felony under the laws of the United States, this state or any other state?
 ___ Yes _____ No If yes, please explain

Has the applicant ever been convicted in this or in any other state or by the United States of soliciting for prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place, or illegally dealing in controlled dangerous substances? _____ Yes _____ No

Is applicant a United States citizen and a Louisiana resident continuously for a period of not less than two (2) years next proceeding the date of the filing of the application? Yes ___ No
 If not, list the name and address of agent with U.S. Citizenship.

Please check the type of permit applying for:

<input type="checkbox"/>	Carnival	<input type="checkbox"/>	Circus	<input type="checkbox"/>	Parade	<input type="checkbox"/>	Street Fair	<input type="checkbox"/>	Special Event
<input type="checkbox"/>	Other (Please describe:)								

Event Date (s): _____
Event Location: Mark A. "Tony" Gulotta Bayou Plaquemine Waterfront Park, 57845 Foundry St., Plaquemine, LA 70764

A non-refundable fee of twenty-five dollars (\$25.00) is due upon submission of the permit application. Please make your check or money order payable to CITY OF PLAQUEMINE POLICE DEPARTMENT.

Please provide a copy and/or drawing of the proposed parade route with this application. Also, please include any road blocks required for the parade route, and any other requirements. Please provide a list of measurements of the floats to be used in the parade.

Please provide a physical location of Special Event and any other needed assistance, such as parking, security, etc. Please attach an Event Flyer.

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ATTACHED

Yes No

_____ _____ Please provide a copy of public liability insurance policy.

_____ _____ Please provide \$1,000.00 cash surety bond.

_____ _____ Does application meet (60) day ordinance requirement.

AFFIDAVIT

This affidavit must be executed by applicant before a notary public.

I swear (or affirm) that I have read each of the questions in this application and that the answers which I have given are true and correct to the best of my knowledge.

Signature of Applicant

Sworn to before me on _____, 20

Parish of IBERVILLE State of Louisiana

Notary Public Signature

Printed Name of Notary Public

OFFICE USE ONLY:

_____ Security Required

_____ No Security Required

NOTES: _____

