

**Minutes of July 11, 2023 – Regular Meeting
Mayor and Board of Selectmen
City of Plaquemine, Louisiana**

The Mayor and Board of Selectmen met for a Regular Meeting at the Plaquemine Community Center, 23245 Short Street, City of Plaquemine, Parish of Iberville, State of Louisiana, 70764 on Tuesday, July 11, 2023 at 6:30 p.m., with the following members present:

Present: Mayor Edwin M. Reeves, Jr. and Selectmen Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Thomas D. LeBlanc, Shannon P. Courtade and Selectwomen Wanda B. Jones and Natasha S. Johnson

The Pledge of Allegiance followed the Clerk's evidence of proper notice for the calling of the meeting.

Item 01. OPENING PRAYER.

Opening prayer was given by Mr. Chris Graham with River International Ministries and Mr. Luke Avants.

Item 02. PUBLIC COMMENTS (MUST REGISTER WITH THE CLERK).

- a) Ms. Christian Dominique founder of MOM (Moms On The Move) addressed the Mayor and Board concerning Autism and children with disabilities.
- b) Mr. Bert Callais addressed the Mayor and Board concerning his support of hand count paper ballots. Documents were presented by Mr. Callais on this matter and are kept on file in the clerk's office.
- c) Mr. Chris Graham also addressed the Mayor and Board concerning is support of hand marked paper ballot system.

Item 03. TO ACKNOWLEDGE THE UNTIMELY DEATH OF THE PASSING OF FORMER JUSTICE OF THE PEACE LONNIE DEMPSEY FOR HIS MANY YEARS OF SERVICE TO THE COMMUNITY.

The family of Mr. Lonnie Dempsey not present, Selectwoman Natasha Johnson will deliver Proclamation of Condolences to the family on Wednesday, July 12, 2023.

Item 04. TO ACKNOWLEDGE THE UNTIMELY DEATH OF THE PASSING OF REVEREND LEONARD JOHNSON FOR HIS PASTORSHIP OF ST. JOSEPH BAPTIST CHURCH AS WELL AS HIS MANY CONTRIBUTIONS TO THE COMMUNITY FOR OVER 30 YEARS.

Proclamation of Condolences for the passing of Reverend Leonard Johnson was presented to the family.

At this time, a moment of silence was observed for the passing of Mr. Lonnie Dempsey and Reverend Leonard Johnson.

Item 05. TO ADOPT A RESOLUTION STATING THAT CITY OF PLAQUEMINE HAS NO OBJECTION TO THE PARISH OF IBERVILLE SEEKING A VARIANCE WITH DEPARTMENT OF HEATH AND HOSPITALS (DHH) TO ALLOW C K REEVES LLC TO INSTALL A PRIVATE SEWER SYSTEM ON THE 4.303 ACRE, LOT C-1 FRONTING ON ENTERPRISE BOULEVARD AND RELATED MATTERS.

Selection Lindon A. Rivet, Jr. moved, seconded by Selectman Shannon P. Courtade:
RESOLUTION

A RESOLUTION STATING THAT CITY OF PLAQUEMINE HAS NO OBJECTION TO THE PARISH OF IBERVILLE SEEKING A VARIANCE WITH DEPARTMENT OF HEALTH AND HOSPITALS (DHH) TO ALLOW CK REEVES LLC TO INSTALL A PRIVATE SEWER SYSTEM ON THE 4.303 ACRE, LOT C-1 FRONTING ON ENTERPRISE BOULEVARD

WHEREAS, the Mayor and Board of Selectmen resolve that the City of Plaquemine has no objection to the Parish of Iberville seeking a variance with Department of Health and Hospitals (DHH) to allow CK Reeves LLC to install a private sewer system on the 4.303 acre, Lot C-1 fronting on Enterprise Boulevard.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Mayor and Board of Selectmen, that the City of Plaquemine has no objection to the Parish of Iberville seeking a variance with Department of Health and Hospitals (DHH) to allow CK Reeves LLC to install a private sewer system on the 4.303 acre, Lot C-1 fronting on Enterprise Boulevard.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 06. INTRODUCTION OF NEW EMPLOYEES.

There were no new employees introduced.

Item 07. TO APPROVE THE APPOINTMENT OF PAT DORSEY TO THE PLAQUEMINE
HISTORIC DISTRICT COMMISSION.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectwoman Wanda B. Jones that the City of Plaquemine appoint Ms. Pat Dorsey to the Plaquemine Historic District Commission.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 08. TO RE-APPOINT FRANCIS COMEAUX AND STEPHEN PANEPINTO TO THE
PLAQUEMINE MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Thomas D. LeBlanc that the City of Plaquemine re-appoint Francis Comeaux and Stephen Panepinto the Plaquemine Municipal Fire and Police Civil Service Board.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 09. TO ADOPT AN ORDINANCE TO REPEAL ARTICLE II OF CHAPTER 14, SECTION
14-16 THROUGH 14-24 AND TO AMEND CHAPTER 14, ARTICLE IV, SECTIONS
14-50 THROUGH 14-65 OF THE PLAQUEMINE CODE OF ORDINANCES RELATIVE
TO THE PARKS AND RECREATION.

Selectman Lindon A. Rivet, Jr. offered the following ordinance, seconded by Selectman Michael K. Carlin, Sr.:

ORDINANCE NO. 429

**AN ORDINANCE TO REPEAL ARTICLE II OF CHAPTER 14, SECTIONS 14-16
THROUGH 14-24 AND TO AMEND CHAPTER 14, ARTICLE IV, SECTIONS 14-50
THROUGH 14-65 OF THE PLAQUEMINE CODE OF ORDINANCES RELATIVE TO
THE PARKS AND RECREATION**

CHAPTER 14 – PARKS AND RECREATION

**ARTICLE II – PLAYGROUND AND RECREATION BOARD SECTION 14-16 THROUGH 14-24
SHALL BE REPEALED.**

CHAPTER 14 – PARKS AND RECREATION

**ARTICLE IV - PLAQUEMINE CITY PARK, FORT PARK, HERMAN GRAHAM PARK,
COPAC AND NORTH PLAQUEMINE PARK SHALL BE AMENDED AS FOLLOWS:**

Sec. 14-50. – Citation.

This article shall constitute the Plaquemine City Park, Fort Park, Herman Graham Park , Copac and North Plaquemine Park regulations be cited as such.

Sec, 14-51. – Police power.

This article is declared to be an exercise of the police power of the city, and its provisions shall be liberally construed for the preservation and protection of the natural environment, public peace, health, safety and welfare.

Sec. 14.52. – Purpose and findings.

The city finds as follows, and declares that the ordinance codified in this article is passed in response to the following facts:

- (a) Unlawful and inappropriate behavior in the Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park diminishes this precious asset and deprives citizens of the full use and enjoyment of the natural beauty, recreational opportunities and peaceful repose that Plaquemine City Park, Fort Park, Herman Graham

- Park, Copac and North Plaquemine Park is intended to preserve in an urban setting.
- (b) In addition to more serious criminal acts that threaten personal injury and property damage, a wide range of illegal disorderly behavior can transform a park into an unwelcoming, unattractive and ultimately unsafe public space requiring increased expenditures for public safety and maintenance.
 - (c) The law intended to preserve and protect Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park for the benefit of all are effective only if those who use Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park obey the law. The current criminal and civil penalties for violating the law are frequently inadequate alone to deter illegal behavior, prevent its recurrence or provide for removal of the offender from Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park.
 - (d) Compliance with the law, including the provisions under this article and regulations, will be enhanced by the immediate administrative sanction of excluding from City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park those who violate the law. In addition, for repeat offenders and for more serious offenses, exclusion for extended periods of time will provide a necessary additional remedy to protect City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park.

Sec. 14-53. – Definitions

- (a) Unless clearly inconsistent with the context in which used, the following definitions apply:
 - (1) *Area* means a specified place within the park.
 - (2) *Camp* means to remain overnight, to erect a tent or other shelter, or to use sleeping equipment, a vehicle, or trailer camper, for the purpose of or in such way as will permit remaining overnight.
 - (3) *City* means the City of Plaquemine Mayor and Board of Selectmen.
 - (4) *City Park* means City Park, bounded by Belleview Road, Sherburne Street and Ferdinand Street., Fort Park means Fort Park, bounded by Church St., Canal St., Thibodeaux St. and Desobry St.. North Plaquemine Park means North Plaquemine Park bounded by Warren St., Jacob St. and the Mississippi River Levee. Herman Graham Park means Herman Graham Park bounded by Bayou Road, Ash St., Gum St. and Fleniken St.. Copac means Copac bounded by Fort St., Ferdinand St., Desobry St. and Calvin St..
 - (5) *Park rule* means those particular rules, policies and/or regulations the city and/or City of Plaquemine has adopted.
 - (6) *Violation* means an act or omission or combination thereof that is contrary to any park rule or any civil criminal provision of the Code of Ordinances for the city or provisions of the Revised Statutes for the state.
 - (7) *In-line skates* means in-line skates, also known as rollerblades, which are footwear containing four or more axles mounted in a straight line extending generally from or behind the heel of the footwear to or in front of the toe of the footwear with a single wheel attached to each axle.
 - (8) *Skate or skateboard* means to ride, operate or use skates or skateboard.
 - (9) *Skate area* means the area of the park specifically designated pursuant to this article for skating and skateboarding.
 - (10) *Skateboard* means a board of any material, which has wheels attached to it and which if [is] propelled or moved by human, gravitational, or mechanical power, and to which there is not fixed any device or mechanism to turn or control the wheels.
 - (11) *Skates* means any footwear, or device which may be attached to the footwear, to which wheels are attached and such wheels may be used to aid the wearer in moving or propulsion. “Skates” includes roller skates, in-line skates, and rollerblades.

Sec. 14-54. – Rulemaking; enforcement.

- (a) The city chief of police shall have the power to enforce the provisions of this article.
- (b) The mayor and board of selectmen may adopt, amend and rescind policies, rules

and regulations consistent with this article in order to manage and control Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park, including rules that:

- (1) Clarify, interpret or apply this article;
- (2) Regulate the use of Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park;
- (3) Regulate conduct in Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park;
- (4) Designate restricted areas in Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park
- (5) Regulate recreational programs;
- (6) Establish times for opening and closing Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park to public use and/or for entry or use of motor vehicles;
- (7) Regulate the skateboard park area within Plaquemine City Park. This prohibition shall not apply to a person with a disability who uses wheeled equipment in order to be ambulatory.
- (8) Regulate the water spray park area within Plaquemine City Park; and
- (9) Impose a speed limit on use of any park paths, trails and walks, improved and unimproved.

Sec. 14-55. – Permit System.

The mayor and the board of selectmen may establish a permit system and require a permit for:

- (a) Reserving any room or part of Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park for a certain time or series of times; and granting the exclusive use thereof during the time reserved.
- (b) Posting any signs, posters and notices; placing or erecting any structure or obstruction of any kind within a park, whether temporary or permanent; engaging in any competitions involving a vehicle, aircraft, animal or devices such as skateboards, in-line roller skates.
- (c) Conducting a commercial activity; using any outdoor electrical power outlet; or laying cables or extending wires in or over Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park; or using any park or facility during the hours it is closed to the public.
- (d) A permit for an event may authorize the place of temporary signs, posters or notices reasonably related thereto.
- (e) All permits shall be wholly of a temporary nature, shall not be permanent right, and may be revoked upon 30 days' notice or, if the permit so states, upon shorter notice.

Sec. 14-56. – Term and conditions.

The Mayor and Board of Selectmen may condition the permit or impose such terms and conditions as appropriate to protect the health, safety and welfare of the public and/or Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park; to minimize disturbance of the surrounding neighborhood; and to require the user to leave the area under permit in a condition after the activity or event as it was beforehand. For this purpose, the Mayor and Board of Selectmen may require the user to furnish public liability and property damage insurance, naming the city as an additional insured, in such amounts as reasonably necessary to provide recompense for personal injury or death or property damage to a member of the public as result of the event or activity; execute an indemnity and/or hold harmless agreement; and/or made a reasonable security deposit or provide a bond.

Sec. 14-57. – Posting of signs, posters and notices.

Except as authorized by the city, it is unlawful to use, place or erect any signboard, sign, billboard, bulletin board, post, pole or device of any kind for advertising or notification in Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park, or to attach any notice, bill, poster, sign, wire, rod or card to any tree, shrub, railing, post or structure within the park.

Sec. 14-58. – Distribution of handbills.

It is unlawful to distribute any handbills, circulars, flyers or signs in Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park parks in any manner that interferes with or obstructs the normal passage of people or vehicles, unless authorized by the City of Plaquemine.

Sec. 14-59. – No trespassing areas.

- (a) It is unlawful of any person except a city employee in the performance of his or her duties, or other person or persons authorized by the city, to enter or go upon any area which has been designated and posted by the city as a “no admittance” or “no trespassing” area for the purpose of protecting the environment or for the purpose of protecting the public from condition which constitute a potential hazard to life or physical well-being.
- (b) It is unlawful for any person except a duly authorized city employee in the performance of his or her duties, or other person or persons authorized by the City to remove, destroy, mutilate or deface any structure, lawn, monument, statue, vase, fountain, wall, fence, railing, vehicle, bench, shrub, tree, geological formation, plant, flower, lighting system, sprinkling system, gate barricade or lock or other property lawfully in Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park, or to remove sand, soil, or sod in City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park.
- (c) Every offense defined by this section or conduct made unlawful hereby constitute a crime and any person convicted of such crime may be punished by a fine in any sum not to exceed \$5,000.00 or by imprisonment for a term not to exceed six months, or both.

Sec. 14-60. – Firearms prohibited.

It is unlawful to carry a firearm in Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park, provided that this section shall not apply to police officers or other designated law enforcement personnel.

Sec. 14-61. – Soliciting prohibited.

Except as may be specifically provided by law, no person shall solicit contributions for himself, nor for any charitable, educational or scientific purpose in Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park

Sec. 14-62. – Sale of merchandise, concessions contract required.

It is unlawful to sell or attempt to sell any merchandise, liquid, edible, or any other tangible or intangible thing, right, privilege or claim in Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park without having an authorized concession contract or permit to do so.

Sec. 14-63. – Sound-amplifying devices.

Except as authorized by the city for specific events and times, or except as necessary for the preservation of public peace or safety, it is unlawful to use any public address system, loudspeaker or other sound amplifying device in Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park. It is unlawful to exceed noise levels prescribed by Plaquemine Code of Ordinances sections [13-111.1](#) through [13-111.5](#).

Sec. 14-64. – Camping.

It is unlawful to camp in Plaquemine City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park except as permitted by the Mayor and Board of Selectmen and at places set aside and posted for such purpose by the Mayor and Board of Selectmen.

Sec. 14-65. – Prohibited Acts & Regulations

The following shall be unlawful and prohibited in the City Park, Fort Park, Herman Graham Park, Copac and North Plaquemine Park:

1. All parks shall close at sunset.
2. Use of inflatable play structures (jumping/bounce houses, water slides, etc.) is prohibited
3. Boiling or frying of any type of food is prohibited.
4. Grilling allowed only on park provided grills.
5. NO fires on the park premises.
6. Shellfish of any kind is prohibited inside the parks.
7. Firearms are prohibited on park premises.
8. Fireworks and other explosives are prohibited.

9. No loud vulgar music!
10. No use of vulgar or abusive language.
11. Consuming alcohol on park premises is prohibited.
12. No glass containers are allowed in the parks.
13. All Plaquemine parks are designated drug-free zone in accordance with LSA R.S. 40:981.3
14. Use of tobacco or any type of vaping is prohibited.
15. Trash receptacles must be used to properly dispose of all waste.
16. No animals other than service animals.
17. No motorized vehicles are allowed inside of the parks.
18. Playground equipment to be used at your own risk.
19. Children must be accompanied by an Adult and must be supervised at all times.
20. No Littering or Loitering!
21. Violations may result in a fine, up to 6 months in jail and the offender being banned from the parks.

Please Be Respectful of City Property, this is for EVERYONE!

THEREFORE, BE IT RESOLVED, that the Plaquemine Board of Selectmen do hereby ordain, resolve and enact the foregoing Plaquemine City Parks ordinances for the City of Plaquemine.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 10. ADOPT RESOLUTION DECLARING EQUIPMENT SURPLUS AND RELATED ISSUES.

Selectman Lindon A. Rivet, Jr. moved the following resolution, seconded by Selectman Thomas D. LeBlanc:

RESOLUTION

WHEREAS, the City of Plaquemine, owns the following movable property which is no longer needed for a public purpose:

DESCRIPTION	SERIAL #	MODEL #	VALUE
Backhoe	JJGO276288	580 SuperL	\$200.00

WHEREAS, such property has no value or an appraised value of less than five thousand dollars, therefore the City of Plaquemine hereby proposes to dispose of such property in accordance with the procedures set forth in R.S. 33:4712 (F).

THEREFORE, BE IT FURTHER RESOLVED, that the City of Plaquemine have hereby declared the above-mentioned movable property which is no longer needed for public purpose as surplus with either no value and/or an appraised value of less than five thousand dollars as set forth in accordance with the procedures set forth in R.S. 33:4712 (F).

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 11. ACKNOWLEDGE THAT NO BIDS WERE RECEIVED WHEN ADVERTISED FOR A DEPOSITORY OR FISCAL AGENT FOR THE CITY OF PLAQUEMINE FOR A PERIOD OF ONE YEAR AND AUTHORIZE MAYOR TO NEGOTIATE CONTRACT.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Michael K. Carlin, Sr. to authorize Mayor Edwin M. "Ed" Reeves, Jr. to negotiate for a depository or fiscal agent for the City of Plaquemine for a period of one year.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 12. TO APPROVE NOTIFICATION OF PROPERTY OWNERS WITH INACCESSIBLE METERS.

Selectman Michael K. Carlin, Sr. moved, seconded by Selectwoman Wanda B. Jones that the City of Plaquemine send out certified letters to customers with inaccessible meters.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 13. TO DISCUSS AND CONSIDER FORTVILLE COMMUNITY PARK AND RELATED MATTERS.

Selectwoman Wanda B. Jones stated she would like to see the bathrooms at the Fortville Community Park stay open and would like to see the grass cut.

Item 14. TO AUTHORIZE BOARD OF SELECTMEN ACCESS TO CITY FACILITY BOOKINGS CALENDAR.

Selectwoman Natasha S. Johnson advised that she like to have access to the city facility bookings calendar in which Mayor Reeves reported it will go out weekly to the Board of Selectmen.

Item 15. TO AUTHORIZE AMENDING SECTION 3.7 & 7.4 OF THE PERSONNEL MANUAL TO READ AS FOLLOWS:

a) SECTION 3.7 RIGHTS OF APPEAL

AN EMPLOYEE WHO HAS BEEN SUSPENDED, DEMOTED OR DISMISSED MAY APPEAL SUCH ACTION TO THE MAYOR AND BOARD OF SELECTMEN. THE MAYOR AND BOARD OF SELECTMEN SHALL REVIEW THE APPEAL BY THE EMPLOYEE AND DETERMINE WHETHER THE APPEAL IS MERITORIOUS. THE MAYOR AND BOARD OF SELECTMEN RESERVES THE RIGHT TO DENY A HEARING IF THEY DETERMINE THE APPEAL IS NOT MERITORIOUS.

A WRITTEN REQUEST FOR AN APPEAL HEARING MUST BE SUBMITTED TO THE MAYOR AND THE BOARD OF SELECTMEN WITHIN FORTY-EIGHT (48) HOURS AFTER THE SUSPENSION, DEMOTION OR DISMISSAL. SEE SECTION 7 – DISCIPLINE, APPEALS AND GRIEVANCES FOR APPEALS PROCEDURE.

b) SECTION 7.4 APPEAL

FORMAL DISCIPLINARY ACTION TAKEN UNDER THIS SECTION OR OTHER TYPES OF FORMAL ADVERSE ACTION MAY BE APPEALED IN WRITING DIRECTLY TO THE MAYOR AND BOARD OF SELECTMEN WITHIN FORTY-EIGHT (48) HOURS OF SUCH ACTION, WITH A COPY TO THE SUPERVISOR. THERE SHALL BE NO RIGHT OF APPEAL FOR PROBATIONARY EMPLOYEES EXCEPT ON THE GROUNDS OF DISCRIMINATION WHICH IS PROHIBITED BY LAW.

THE MAYOR OR MAYOR PRO-TEMP SHALL SUPPLY THE EMPLOYEE WITH A NOTICE OF AN APPEAL HEARING WITHING SEVENTY-TWO (72) HOURS AFTER RECEIPT OF THE EMPLOYEE'S APPEAL.

Selectwoman Natasha S. Johnson moved, seconded by Selectwoman Wanda B. Jones that the City of Plaquemine amend Section 3.7 & 7.4 of the Personnel Manual as mentioned above.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 16. TO AUTHORIZE A SECOND MAILER THAT INDICATES WAYS TO RECEIVE UTILITY ASSISTANCE.

Selectwoman Natasha S. Johnson has requested a second mailer to go out to customers that indicates ways to receive utility assistance.

Item 17. TO AUTHORIZE PLANTSCAPES OF PLAQUEMINE FOR THE LANDSCAPING AND UPKEEP OF W. W. HARLEAUX AND CAPTAIN T.T. HARRIS MEDIAN AND FORTVILLE AREA.

Selectwoman Natasha S. Johnson moved, seconded by Selectman Lindon A. Rivet, Jr. that the City of Plaquemine authorizes Landscapes of Plaquemine for the landscaping and upkeep of W. W. Harleaux and Captain T.T. Harris median and Fortville area.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 18. TO AUTHORIZE MANDATORY PERFORMANCE EVALUATIONS ON REGULAR CITY EMPLOYEES TWICE A YEAR BEFORE THE NEW BUDGET IS APPROVED.

Selectwoman Natasha S. Johnson moved, seconded by Selectman Michael K. Carlin, Sr. that the City of Plaquemine authorize mandatory performance evaluations on regular city employees once a year no later than August 31st.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 19. TO AUTHORIZE MANDATORY PERFORMANCE EVALUATIONS OF DEPARTMENT HEADS WITH EVALUATIONS BEING PERFORMED BY THE MAYOR WITH THE ASSISTANCE OF THE BOARD OF SELECTMEN ONCE A YEAR BEFORE THE NEW BUDGET IS APPROVED.

Selectwoman Natasha S. Johnson moved, seconded by Selectwoman Wanda B. Jones that the City of Plaquemine authorize mandatory performance evaluations for Department Heads with evaluations being conducted by the Mayor or one (1) member of the Board of Selectmen in the Mayor's absence or inability to perform the evaluation and the evaluation being conducted once a year before the new budget is approved.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 20. TO DISCUSS THE PROCESS FOR REPAIRING THE MAIN STREET/RAILROAD AVENUE ROADWAY AT THE RAILROAD CROSSING.

Selectwoman Natasha S. Johnson reported the Main Street/Railroad Avenue Roadway at the railroad crossing is needing repair. Mayor Edwin M. Reeves, Jr. advised he will contact the railroad company concerning the repair.

Item 21. COMMITTEE REPORTS.

a) PEC

Tony Arikol of PEC provided status of ongoing projects.

b) UTILITY DIRECTOR TRAVIS BOURGOYNE

Utility Director Travis Bourgoyne provided status of ongoing projects.

c) PUBLIC WORKS SUPERVISOR IVORY PAINIA, III

Public Works Supervisor Ivory Pania, III not present, no report given.

d) FIRE CHIEF DARREN RAMIREZ

Fire Chief Darren Ramirez briefed Mayor and Board regarding his department and related matters.

e) POLICE CHIEF ROBERT J. JOHNSON, III

Police Chief Robert J. Johnson, III briefed Mayor and Board regarding his department and related matters.

f) FINANCE DIRECTOR LAUREN BERTHELOT

Finance Director Lauren Berthelot provided monthly budget to actual financial update.

g) CUSTOMER SERVICE DIRECTOR AUDRIANE WILLIAMS

Customer Service Director Audriane Williams not present, no report given.

Item 22. ACKNOWLEDGE POLICE AND FIRE REPORTS FOR JUNE 2023.

So acknowledged.

Item 23. APPROVE PAYROLL VOUCHERS FOR CITY OF PLAQUEMINE FOR JUNE 2023.

Selectman Lindon A. Rivet, Jr. moved, seconded by Selectman Thomas D. LeBlanc that the City of Plaquemine approve payroll vouchers for June 2023.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 24. APPROVE MINUTES OF JUNE 13, 2023 (REGULAR MEETING) AND JUNE 27, 2023 (COMMITTEE MEETING) WITH NECESSARY CORRECTIONS.

Selectman Lindon A. Rivet, Jr. moved, second by Selectwoman Wanda B. Jones that the reading of the minutes of June 13, 2023 (regular meeting) and June 27, 2023 (committee meeting) were waived and approved as accepted with necessary corrections.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

Item 25. Adjournment.

Selectman Michael K. Carlin, Sr. moved, seconded by Selectman Lindon A. Rivet, Jr. that the City of Plaquemine adjourn at 7:21 p.m.

The foregoing was adopted by the following vote:

Yeas: Lindon A. Rivet, Jr., Michael K. Carlin, Sr., Wanda B. Jones, Thomas D. LeBlanc,
Shannon P. Courtade and Natasha S. Johnson

Nays: None

Absent: None

CITY OF PLAQUEMINE

/s/Edwin M. "Ed" Reeves, Jr., Mayor

/s/Roxane M. Richard, LCMC